

Justin Tobias

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Professional Summary

Passionate Producer for short films, music videos, and own independent films, with an industrial understanding at an associate producer level. Experience with non-linear editing.

Core Qualifications

Accounting and budgeting

Scheduling

General management

Excellent rapport and communication

Time management expertise

Effective liaison between cast and crew

Administrative and organizational skills

Experience

Feature Film - "Untitled Project" (In development)

Writer/Director/Executive Producer/Prosthetics Designer

- Script development
- Financing
- Marketing and branding
- Reaching out to prospective talent
- Guidance of creative team

Short film - "Teddy" (2014)

Producer/Graphic Designer

- Drafted and maintained budget
- Reached out to prospective talent
- Assisted assistant director with creating call sheets and shooting schedules
- Ensured all talent signed waivers
- Secured location and equipment
- Supervised and ensured completion of project in pre-production, production, and post-production
- Addressed the needs and concerns of director, crew members, and talent
- Branded short film by designing poster
- Remained invested in project throughout life cycle

Music Video

Assistant Director

- Assisted director with any of his needs for successful completion of video

Non-related

Driver

Lyft (May 2016-July 2017)

Uber (May 2016-January 2017)

- Built excellent communicational, networking, marketing, and pitching skills by conversing with passengers

Delivery Driver

Postmates (September 2016-present)

DoorDash (October-December 2016)

- Picked up and dropped off orders punctually
- Problem solved issues with orders or customers

Security Officer

SmartGuard Inc. (June 2015-June 2016)

First Security Services (April 2014-June 2015)

G4S Secure Solutions (June 2013-June 2014)

Bayer Protective Services, Inc. (January 2013-March 2014)

- Deterred illegal activity on premises
- Diffused hostile situations

Front Desk Receptionist

Francis House Center (June 2014-July 2014)

Technical Skills

- Fluent in English, intermediate in Spanish, beginner in Portuguese, Japanese, and ASL
- Microsoft Windows 95/98/NT/2000/XP/Vista/7/8/10 and Mac OS X
- Microsoft Office (Word, PowerPoint, Excel, OneNote, Outlook, etc.), 35 WPM
- Experience with multi-line phone system, office printer/copier/fax machine
- Adobe Creative Suite (Photoshop, After Effects, Premiere Pro, etc.), Apple Final Cut Pro
- Advanced math skills, ETS iSkills ICT Literacy Score: 180 Percentile: 76
- Experience with DSLR cameras, professional camcorders, and CCTV systems
- Certified in Standard First Aid, Adult/Child/Infant CPR, and AED

Education

A.S. in Anthropology

A.A. in Film and Media Studies

A.A. in Film/Digital Cinema Production

Cosumnes River College (Graduated 2015)

B.A. in Anthropology

B.A. in Television, Film, and Media Studies

California State University, Los Angeles (Pursuing in 2007-2008; Hiatus)